By-Law and Annex Changes

Section 76

Original Mood-Watcher

71. [MOOD-WATCHER]

[Appointment of the Mood-watcher]

a. The Council will hire any person deemed qualified to act as Mood-Watcher for the remainder of the academic year by two-thirds (2/3) majority vote, although strong preference will be given to any FASA Regular Members applying for the position. The FASA Council shall hire a Mood-watcher at the first Council meeting of the academic year. It is incumbent upon the Executive Coordinators to post the position through all reasonable lines of communication. The Executive Committee shall select candidates to be interviewed by Council. A minimum of four (4) candidates must be presented unless fewer than four (4) candidates apply.
b. Any person may refuse to act as Mood-watcher for any meeting in which they feel their position will present a conflict of interest. The Council has the authority to temporarily remove the Mood-watcher if it is deemed that the position represents a conflict of interest in relation to any item on the meeting's agenda by two-thirds (2/3) majority vote of sitting Councillors.
c. Should there be no Mood-watcher, the Council shall select a new Mood-watcher at the next duly convened Council meeting, and will remain in the position for the rest of their term.

72. [Responsibilities of the Mood-watcher]

a. The principal function of the Mood-watcher is to ensure that these By-Laws are adhered to and to ensure that all FASA Council meetings function as non-oppressive spaces.
b. It is the Mood-watcher's duty to attend all Council meetings except under extenuating circumstances.

73. [Removal of Mood-watcher] The Mood-watcher may be removed by a two-thirds (2/3) majority vote at a duly convened Council meeting.

74. [Restrictions to the Mood-watcher] The Mood-watcher may not vote in any FASA Council proceedings.

REVISED MOODWATCHER

71. [MOODWATCHER]

[Appointment of the Moodwatcher]

a. The Moodwatcher will be appointed by the chairperson at the discretion of the BoD.
b. Should the need for a Moodwatcher at a BoD meeting arise, the chair will contact a community organization - such as QPIRG - 7 (seven) days before a duly convened

meeting, requesting that a Moodwatcher be present and active at the next BoD meeting to alleviate and manage tensions.

c. A general call-out for a Moodwatcher can also be made to the FASA membership at least 7 (seven) days prior to the duly convened meeting. If several FASA members respond with an interest in performing the duties of the Moodwatcher, the chair will select the candidate the deem the most qualified and appropriate for the situation.
d. The Moodwatcher will be approved by a two-thirds (2/3) majority vote of the BoD at the duly convened meeting to which they are called.
e. Any person may refuse to act as Moodwatcher for any meeting in which they feel their position will present a conflict of interest. The BoD has the authority to remove the Moodwatcher if it is deemed that the position represents a conflict of interest in relation to any item on the meeting's agenda by two-thirds (2/3) majority vote of sitting BoD members.
f. The Moodwatcher will be paid $11 per hour for their work.

72. [Responsibilities of the Moodwatcher]
a. The principal function of the Moodwatcher is to ensure that these By-Laws are adhered to and to ensure that all FASA BoD meetings function as non-oppressive spaces.
b. It is the Moodwatcher's duty to attend all BoD meetings to which they are called.
c. It is the Moodwatcher's responsibility to act as a facilitator during challenging conversations, ensuring that all parties are fairly heard and understood. They are entitled to restrict speaking times for BoD members as well as encourage members to speak who have not yet spoken.

73. [Removal of Moodwatcher] The Moodwatcher may be removed by a two-thirds (2/3) majority vote at a duly convened BoD meeting.

74. [Restrictions to the Moodwatcher] The Moodwatcher may not vote in any FASA BoD proceedings.

Section 80

FORMER Section 80

80. [Duration of Term] All Members holding positions on the Executive Committee will serve a one (1) year term beginning May 1st and ending April 30th of the subsequent year. Any Executive shall not exceed a one ~~two~~ (1~~2~~) year term in the same~~any~~ position on the FASA Executive Committee~~, regardless of the position they occupy~~.

REVISED Section 80

80. [Duration of Term] All Members holding positions on the Coordinator Committee will serve a one (1) year term beginning May 1st and ending April 30th of the subsequent year. Any Coordinator shall not exceed a one (1) year term in the same position on the FASA Coordinator Committee.

Section 86

FORMER Section 86

86. [Restrictions] The following are not eligible to serve as Executive Coordinators:
a. Current~~Former~~ Chief Electoral Officers of the Alliance;

REVISED Section 86

86. [Restrictions] The following are not eligible to serve as Coordinators:
a. Current Chief Electoral Officers of the Alliance;

By-laws Section 41

FORMER Section 41

41. [GENERAL MEETINGS]
The General Meetings shall meet at least twice yearly; at the beginning of each semester (Fall and Winter). The first GA of the fall semester will take place the Monday following the third Friday of the month. If there is a conflict with regard to the date of the GA, it is up to the coordinators to choose a new date for the GA within the month of September, following the third Friday. The General Meeting is comprised of all attending Regular Members, and all are entitled to speaking, motioning and voting rights.

REVISED Section 86

41. [GENERAL MEETINGS]
The General Meetings shall meet at least twice yearly; at the beginning of each semester (Fall and Winter). The first GA of the fall semester will take place the Monday following the third Friday of the month. If there is a conflict with regard to the date of the GA, it is up to the coordinators to choose a new date for the GA within the month of September, following the third Friday. The General Meeting is comprised of all attending Regular Members, and all are entitled to speaking, motioning and voting rights.

Annex B

FORMER ANNEX B

PROCEDURE FOR GRANTING HONORARIA TO MEMBERS OF THE EXECUTIVE COMMITTEE
3) EVALUATION PROCESS FOR MEMBERS OF THE EXECUTIVE
A. In keeping with FASA's Bylaws, the eligibility of members of the executive to receive bursaries is determined by the FASA Council of representatives. Since Councillors work closely with the FASA Executive committee during Council meetings, which are held multiple times each trimester~~trimester~~, they are in the best position to follow up on the work done by executives and its progression over time.

D. The maximum amount that a simple majority of Council delegates may vote to grant to a member of the executive as a bursary is set at $1500.00 per semester and $1000.00 for the summer session which equates 100 hours at $10.00 per hour. Deduction of honorarium is possible should the member not attend training workshops. Presence of workshops is possible via virtual technology. ~~trimester and all Executive honorarium in sum should never exceed 20% of the yearly budget.~~ The Council may decide to grant this amount ($1500.00) in full, to grant half this amount, or to refuse to grant a bursary. In every case, delegates shall carefully document the motives and relevant pieces of information that supported their decision, in the meeting minutes.

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D. The maximum amount that a simple majority of Council delegates may vote to grant to a member of the executive as a bursary is set at $1500.00 per semester and $1000.00 for the summer session which equates 100 hours at $10.00 per hour. Deduction of honorarium is possible should the member not attend training workshops. Presence of workshops is possible via virtual technology. The Council may decide to grant this amount ($1500.00) in full, to grant half this amount, or to refuse to grant a bursary. In every case, delegates shall carefully document the motives and relevant pieces of information that supported their decision, in the meeting minutes.

Annex C

FORMER ANNEX C

SECTION IV~~V~~
RESPONSIBILITIES OF COUNCILLORS~~esponsibilities of Councillors~~

4.1 Councillors are responsible for attending all meetings of the Members and all meetings of the Council of Representatives. See section 9 for consequences.
4.2 It is the job of every Councillor to come prepared to each General Meeting with a detailed report of their group's activities within the last month. With the exception of the Mid-Year Report and the Year-End Report (see sections 7 and 8~~##~~), monthly reports will be delivered orally to the membership.

SECTION IX
ACCOUNTABILITY MEASURES
~~ccountability Measures~~
9.1 Clubs cannot provide more than two (2) written regrets throughout the year. Any Club whose Club Representative misses more than two consecutive General Meetings will automatically have their funding revoked.
9.2 Any Club or Community Project which does not submit its Mid-Year Report shall have its funding suspended until the February General Meeting and revoked entirely if no report is delivered at the February General Meeting.
9.3 Any Club or Community Project who does not submit a Year-End Report shall be automatically denied funding in the upcoming academic year through FASA.
9.4 Notice of Meetings of Members and BoD will be made via email and/or website. Failure to attend meetings will result in 100$ deductions from funding per missed meeting.
9.5 No Club may transfer any FASA funding to another Club or Community Project.

REVISED ANNEX C

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Annex D

General formatting to match that of the by laws and annexes:

FORMER ANNEX D

Conflict Resolution and Complaints Committee Policy

REVISED ANNEX D

ANNEX D CONFLICT RESOLUTION AND COMPLAINTS POLICY

Annex E

FORMER ANNEX E

DEFINITIONS
"Coordinator~~Executive~~ Liaison" refers to the member of the Coordinator~~Executive~~ Committee appointed to liaise with a Probationary Employee during the probationary evaluations process (see section III).

"Hiring Committee" refers to a committee formed in order to select a candidate for a Permanent Position. The Coordinator Liaison shall oversee the Hiring Committee.

SECTION II
HIRING PROCEDURE - PERMANENT POSITIONS

1.0 Organizational Assessment

1.6 The Council and CoordinatorExecutive Committee shall participate in each assessment. These assessments shall be conducted as part of a regular Council meeting or at a separate meeting at a time mutually agreed upon by Council and the CoordinatorExecutive Committee.
1.7 Due to FASA's mandate, FASA will hire Concordiaa undergraduate Fine Arts students with priority. However, FASA may hire outside of the Concordia undergraduate Fine Art's population should no qualified Fine Arts undergraduate student apply for the position.

REVISED ANNEX E

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Glossary Terms

Additions

For clarification purposes the following definitions were added:

k. "**Board of Directors"** or "**BoD**" shall mean the FASA Board of directors, formerly known as the FASA Council of Representatives;

v. "**Coordinator Committee**" shall mean the group of all of the elected FASA coordinators delegated to represent FASA, and "Coordinator" shall mean any one of them;
w. "**BoD members**" shall mean all voting Members of FASA Board of Directors, and "BoD member" or "Council" shall mean any one of them as per section 51
jj. "**Moodwatcher**" shall mean a person hired by FASA to co-facilitate FASA BoD meetings and Meetings of the Members.
i. [Moodwatcher] the meetings of the Members shall be attended by a Co-facilitator elected at the beginning of each meeting by the Regular Members present at that meeting.

Strike Outs

Therefore removal of the following definitions was necessary:

~~u. "**Council**" shall mean the FASA Council of Representatives;~~
~~v. "**Councillors**" shall mean all voting Members of FASA Council of Representatives, and "Councillor" shall mean any one of them as per section 51~~
v. "**BoD members**~~**Councillors**~~" shall mean all voting Members of FASA Board of Directors~~Council of Representatives~~, and "BoD member~~Councillor~~" shall mean any one of them as per section 51
~~z. "**Coordinator Committee**" shall mean each elected Coordinator, delegated to represent FASA, and "Coordinator" shall mean any one of them;~~
~~aa. "**Executive Committee**" shall mean the group of all of the elected FASA Coordinators;~~
i. [Moodwatcher] the meetings of the Members shall be attended by a Co-facilitator elected at the beginning of each meeting by the Regular Members present at that meeting.

Consistency

Changes to relevant terms were updated throughout entirety of by law and annex documents – for instance:

j. All ~~Executive~~ Coordinators shall present a monthly report of their activities to BoD~~Council~~. At the year-end meeting of the BoD~~Council~~ each ~~Executive~~ Coordinator shall present a written concluding report to BoD~~Council~~, to be distributed in accordance with 62. The Finance Coordinator will present a financial report.

kk. "**Mood-watcher**" shall mean a person hired by FASA to co-facilitate FASA ~~Council~~BoD meetings and Meetings of the Members.

Section 2

8. [OBJECTIVES OF THE ALLIANCE]

Addition:
k. To maintain maintain healthy and positive relationships with the BoD and membership to ensure all needs of membership are met.

Spelling and Formatting

General formatting and spelling corrections – for instance:
42. [RIGHTS AND RESPONSIBILITIES~~RESPONSABILITIES~~ OF MEETINGS]:
42. [RIGHTS AND RESPONSIBILITIES OF MEETINGS]:

57. [Duties and Powers of BoD] The duties and powers of BoD may only be properly exercised in the course of a duly convened meeting of the BoD. In particular, the BoD shall enact or cause the following to be done:

a) To appoint the Chairperson~~, the Mood-watcher~~ and the Secretary;